

**Workforce Development Board
Career Services Committee
Wednesday, September 21, 2022 3:00 p.m.**

18 W. Beach Street
Watsonville, CA 95076
(831) 763-8900
www.santacruzwb.com

NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice.

The Chair called the meeting to order at 3:02 p.m., and a quorum was established. All participants attended virtually.

Committee Members in Attendance

Ayyad, Alia
Cuevas, Christina
Destout, Elyse – Chair
Liebetrau, LeNae
Rodriguez, Annabelle

Committee Members Absent

Brooks, Yvette – Vice Chair
Giraldo, Fernando

Staff in Attendance

Chevalier, Katy – Program Manager
Gray, Lacie – WDB Sr. Analyst
Gutierrez, Elizabeth – WDB Admin Aide
Paz-Nethercutt, Sara – WDB Sr. Analyst
Stone, Andy – WDB Director
Villalobos, Marcy – WDB Office Support

Guests

Chance, Eli
Cortes, Claudia
Licea, Adrian
Munoz, Beatriz
Rodriguez, Maria
Staley-Raatior, Desha
Winter, Amanda

**Career Services Committee
MEMBERS:**

Elyse Destout, Chair
Photography by Elyse Destout

Alia Ayyad
Center for Employment Training

Yvette Brooks, Vice Chair
Your Future is Our Business

Christina Cuevas
Cabrillo College

Fernando Giraldo
Santa Cruz County Probation Department

LeNae Liebetrau,
Department of Rehabilitation

Annabelle Rodriguez
GOAL/Cabrillo College

DIRECTOR:
Andy Stone

Subject: Public Comment

None

Subject: Chairperson's Report

Chair, Elyse Destout, spoke briefly on the Diamond Tech Institute mentorship program and also on the future of in-person meetings.

Subject: Action Items:

Item 1 – Findings Authorizing Teleconference Meetings

Action: It was moved to adopt findings pursuant to Assembly Bill 361 authorizing teleconference meetings as a result of the continuing COVID-19 pandemic State of Emergency and Health Officer recommendation for social distancing.

Status: Motion to Approve: LeNae Liebetrau
Motion Seconded: Christina Cuevas
Abstentions: None

Committee Action All in favor, motion passed

Item 2 – Approval of the April 20, 2022 Meeting Minutes

Action: It was moved to approve the April 20, 2022 Career Services Committee meeting minutes.

Status: Motion to Approve: LeNae Liebetrau
Motion Seconded: Annabelle Rodriguez
Abstentions: Alia Ayyad

Committee Action All in favor, motion passed

Subject: Report Items:

Item 3 – WDB Staff Updates

WDB staff gave the latest updates on WIOA Career Services and Regional Projects/Grant. WDB Sr. Analyst Sara-Paz-Nethercutt stated that EDD approved the WDB's application for the WIOA Out-of-School Youth waiver which decreases the mandated expenditure amount from 75% down to 50%. The waiver will be valid through the end of the year.

WDB Sr. Analyst Lacie Gray reported on the pre-apprenticeship programs with regional partners San Benito and Monterey Counties and with Watsonville/Aptos/Santa Cruz Adult Education and Santa Cruz County Office of Education. She also shared that the WDB applied for the the Prison to Employment 2.0 grant.

Action: No action taken, informational item only.

Item 4 – WIOA Fiscal Year 2022-23 Budget

The committee was provided a copy of the WDB Financial Report for fiscal year 21/22 activities and 22/23 projected activities. There were no questions from the committee members.

Action: No action taken, informational item only.

Item 5 – Eligible Training Provider List (ETPL) Draft Monitoring and Subsequent Eligibility Report

ETPL monitoring reports were provided for the following five ETPL vendors: Cabrillo College, Michael's Transportation Service, Santa Cruz County Office of Education, Truck Driver Institute, and Watsonville/Aptos/Santa Cruz Adult Education. WDB Sr. Analyst, Lacie Gray, stated that there were no monitoring findings for the five vendors monitored; however, one program was removed as the State now requires one full program year (July 1 through June 30) of performance metrics to report.

Action: No action taken, informational item only.

Item 6 – Eligible Training Provider List (ETPL) 2021-22 Annual Report

The committee was provided with reports for ETPL 2021-22 performance by training vendor, top five vendors in terms of enrollment, and top five vendors in terms of Individual Training Account expenditures.

Action: No action taken, informational item only.

Item 7 – WIOA Contracted Service Provider Activity Reports

Contractors shared year-to-date outcomes, challenges, and success stories. Contractors present were the Career Center Operator, Goodwill Central Coast, Santa Cruz County Office of Education – Suenos program, Cabrillo College – Student Resource and Support Network (SRSN), Community Action Board (CAB).

Action: No action taken, informational item only.

Subject: Information Items:

Item 8 – Presentation by Community Action Board (CAB)

Community Action Board Programs Director, Maria Rodriguez-Castillo gave a presentation on the various services the Alcance program has to offer the community including the new Luna Y Sol Familia Center.

Action: No action taken, informational item only.

Item 9 – AJCC Certification Continuous Improvement Plan PY 21/22 Update

The Continuous Improvement Plan was provided to the committee. The plan incorporates the actions for the program year for each of the America's Job Center of California (AJCC) sites. The purpose of the CI Plan is to ensure that the AJCC is delivering a better experience and continuously improving services to jobseekers, workers, and employers.

Action: No action taken, informational item only.

Subject: Committee Member Announcements:

None.

Meeting adjourned at 4:19 p.m.

**Next Meeting: Workforce Development Board – Career Services Committee
January 11, 2023 @ 3:00pm**