



**Workforce Development Board
Full Board Meeting
Watsonville Career Center
Wednesday, September 14, 2022 8:30 a.m.**

18 W. Beach Street
Watsonville, CA 95076
(831) 763-8900
www.santacruzwb.com

NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice.

The Chair called the meeting to order at 8:34 a.m., and a quorum was established. All participants attended virtually.

Committee Members in Attendance

Ayyad, Alia
Cuevas, Christina
De La Garza, MariaElena
Destout, Elyse – Vice Chair
Dodge, Daniel
Hebard, Sean
Herrera-Mansir, Carmen
Holmquist-Gomez, Laura
Livingstone, Todd
Morse, Rob - Chair
Setzler, Katie
Vereker, Dustin

Committee Members Absent

Delk, Marshall
Liebetrau, LeNae
Miller, Chris
Nagamine, Janet
Roth, Shaz
Schaller, Glen
Siegel, Carol

Staff in Attendance

Chevalier, Katy – EBSD Program Manager
Detlefs, Peter – WDB Business Services Manager
Gray, Lacie – WDB Sr. Analyst
Gutierrez, Elizabeth – WDB Admin Aide
Paz-Nethercutt, Sara – WDB Sr. Analyst
Stone, Andy – WDB Director
Villalobos, Marcy – WDB Clerical Support

Guests

Cantu, Felix
Chance, Eli
Chavez, Brenda
Cortes, Claudia
Munoz, Beatriz
Orona, Elisa
Padilla, Paz
Pena, Valerie
Ratner, Robert
Valladares, Cesar

MEMBERS:

Rob Morse, Chair
Pacific Gas and Electric Company

Elyse Destout, Vice Chair
Photography by Elyse Destout

Alia Ayyad
Center for Employment Training

Christina Cuevas
Community Foundation of Santa Cruz County

MariaElena De La Garza
Community Action Board

Marshall Delk
Santa Cruz County Bank

Daniel Dodge
Monterey Bay Central Labor Council

Sean Hebard
Carpenters Local 505

Carmen Herrera-Mansir
El Pajaro Community Development Corp.

Laura Holmquist-Gomez
Five Star Catering

LeNae Liebetrau
Department of Rehabilitation

Todd Livingstone
Watsonville/Aptos/Santa Cruz Adult Education

Chris Miller
ScratchSpace, LLC

Janet Nagimine
Hikari Farms

Shaz Roth
Pajaro Valley Chamber of Commerce
and Agriculture

Glen Schaller
Monterey Bay Central Labor Council, AFL-CIO

Katie Setzler
Palo Alto Medical Foundation

Carol Siegel
Santa Cruz Seaside Company

Dustin Vereker
Discretion Brewing

DIRECTOR:
Andy Stone

Santa Cruz County Workforce Development supports the Community by cultivating economic vitality and assisting Jobseekers by creating programs to train, educate, and support the workforce to develop key and timely skills. We assist Business to secure the talent they need to thrive now, and into the future.

Subject: Public Comment

Former WDB member, Elisa Orona, thanked the WDB for the opportunity to serve on the full board.

Subject: Chairperson's Report

None.

Subject: Action Items:

Item 1 – Findings Authorizing Teleconference Meetings

The committee was provided with information regarding Assembly Bill 361 authorizing teleconference meetings as a result of the continuing COVID-19 pandemic state of emergency and Health Officer recommendation for social distancing.

Action: It was moved to adopt findings pursuant to Assembly Bill 361 authorizing teleconference meetings as a result of the continuing COVID-19 pandemic State of Emergency and Health Officer recommendation for social distancing.

Status: Motion to Approve: Christina Cuevas
Motion Seconded: Elyse Destout
Abstentions: None

Committee Action All in favor, motion passed

Item 2 – Approval of Meeting Minutes

Action: It was moved to approve the May 25, 2022 WDB Full Board meeting minutes.

Status: Motion to Approve: Dustin Vereker
Motion Seconded: Sean Hebard
Abstentions: None

Committee Action All in favor, motion passed

Item 3 – Operational Plan Update

WDB Director Andy Stone reviewed the proposed operational plan and targets for PY 2022-2023 and addressed questions from board members regarding operational targets for goal 2: *Identify Strategies to Support Entrepreneurs with WIOA Funding and Develop Additional Pre-apprenticeship Opportunities* and goal 3: *Identify Strategies to Help Address the Lack of Affordable Childcare*.

Action: It was moved to accept the WDB Director's Operational Plan update for PY 22-23.

Status: Motion to Approve: MariaElena De La Garza
Motion Seconded: Daniel Dodge
Abstentions: None

Committee Action All in favor, motion passed

Item 4 – WIOA Fiscal Year 2022-23 Budget

WDB Director Andy Stone shared the WIOA budget for PY 2022-23 and gave an overview of each of the program's allocations and answered questions from board members including inquiries pertaining to rapid response funding.

Action: It was moved to accept the WIOA budget for PY 2022-23.

Status: Motion to Approve: MariaElena De La Garza
Motion Seconded: Dustin Vereker
Abstentions: None

Committee Action All in favor, motion passed

Item 5 – Eligible Training Provider List (ETPL) Draft Monitoring and Subsequent Eligibility Report

ETPL monitoring reports were provided to the board. WDB Sr. Analyst Lacie Gray gave an overview on the ETPL monitoring requirements and shared that there were no findings for the five ETPL vendors monitored.

Action: It was moved to approve the ETPL monitoring reports as drafted by WDB staff.

Status: Motion to Approve: Carmen Herrera-Mansir
Motion Seconded: Sean Hebard
Abstentions: Alia Ayyad, Todd Livingstone, Christina Cuevas

Committee Action All in favor, minus abstentions, motion passed.

Item 6 – Eligible Training Provider List (ETPL) 2021-22 Annual Report

The ETPL 2021-22 annual report was presented to the board detailing information on each vendor's performance, ITA expenditures, and total number of enrollments. WDB Sr. Analyst Lacie Gray answered questions from board members regarding funding, immigration status requirements, and demographics.

Action: It was moved to accept the annual ETPL report for PY 2021-22.

Status: Motion to Approve: Dustin Vereker
Motion Seconded: Sean Hebard
Abstentions: Alia Ayyad, Todd Livingstone, Christina Cuevas

Committee Action All in favor, minus abstentions, motion passed.

Subject: Information Items:

Item 7 – AJCC Certification Continuous Improvement Plan PY 21/22 Update

The Continuous Improvement Plan for quarter 4 progress was provided to the board. WDB Sr. Analyst Sara Paz-Nethercutt gave a brief overview of the mandated AJCC Certification Continuous Improvement Plan and stated the purpose of the Continuous Improvement Plan is to ensure that the AJCC's deliver a better experience and continuously improve services for job seekers, workers, and employers.

Action: No action taken, informational item only.

Subject: Report Items:

Item 8 – WDB Staff Updates

WDB Sr. Analyst Sara Paz-Nethercutt gave updates on WIOA Career Services which included information on the WDB Lean Initiative which has six new staff participating in the Community of Champions meetings; the WIOA Memorandum of Understanding (MOU)

approved by the Board of Supervisors on August 23, 2022; improvements made to the Workforce website; and the Out-of-School Youth waiver approved by the Department of Labor.

WDB Director Andy Stone shared that WDB is actively recruiting to fill the vacant position of Business Services Manager that was previously held by Peter Detlefs.

WDB Sr. Analyst Lacie Gray shared information on the SB1 Tri-County Apprenticeship program; ARPA funding for pre-apprenticeship programs with Watsonville/Aptos/Santa Cruz Adult Education and Santa Cruz County Office of Education; and an update on the Prison to Employment 2.0 grant application to serve justice involved individuals.

Action: No action taken, informational item only.

Item 9 – Panel Discussion

A panel consisting of representatives from the Housing Authority of the County of Santa Cruz, Community Action Board – Watsonville Works Program, and the County of Santa Cruz - Housing for Health Division to discuss housing issues and employment challenges in Santa Cruz County.

Action: No action taken, informational item only.

Subject: Committee Member Announcements:

None.

Meeting adjourned at 10:34 a.m.

**Next Meeting: Workforce Development Board Meeting
Wednesday, December 7, 2022 @ 8:30 am**