



**Workforce Development Board  
Career Services Committee  
Wednesday, July 24, 2019, 3:00 p.m.  
Cabrillo College, Sesnon House  
6500 Soquel Dr., Aptos**

18 W. Beach Street  
Watsonville, CA 95076  
(831) 763-8900  
[www.santacruzwb.com](http://www.santacruzwb.com)

## Agenda

- I. **Call to Order/Welcome**
  - II. **Introductions**
  - III. **Public Comment** – For items not listed on the agenda (limited to 3 minutes)
  - IV. **Approval of Minutes from April 24, 2019 meeting .....2-6**
  - V. **Service Provider Activity Reports – Sueños, Cabrillo College, Goodwill, Career Center Operator**
  - VI. **Consent Items**
    - C.1 Career Services Committee Metrics ..... **7-10**
    - C.2 Comprehensive AJCC Hallmarks of Excellence Action Plans ..... **11-12**
    - C.3 WIOA Local Area Memorandum of Understanding ..... **13**
  - VII. **Presentation:**  
Financial Literacy Program Services – Karina Valdez, Goodwill..... **14**
  - VIII. **Administration**
    - A.1 WIOA Career Center Operator PY 19/20 ..... **15**
    - A.2 AB1111 Breaking Barriers to Employment Grant..... **16**
  - IX. **Chairperson’s Report**
  - X. **Announcements/Information Sharing**
  - XI. **Adjournment**
- Next Meeting: September 25, 2019  
Location: Sesnon House, Cabrillo College**

**Career Services Committee  
MEMBERS:**

Elyse Destout, Chair  
Photography by Elyse Destout

Denise Moss, Chair  
GOAL/Cabrillo College

Christina Cuevas, Program Director  
Community Foundation of Santa Cruz County  
MariaElena De La Garza, Executive Director  
Community Action Board

Mary Gaukel Forster, Executive Director  
Your Future Is Our Business

Fernando Giraldo, Chief Probation Officer  
Santa Cruz County Probation Department

LeNae Liebetrau,  
Senior Vocational Rehabilitation Counselor  
Department of Rehabilitation

Annabelle Rodriguez,  
Cabrillo College

**DIRECTOR:**  
Andy Stone

**Mission:** Santa Cruz County Workforce Development supports the Community by cultivating economic vitality and assisting Jobseekers by creating programs that train, educate, and support the workforce to develop key and timely skills. We assist Business to secure the talent they need to thrive now, and into the future.

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefit of the services, programs, or activities. This meeting is located in an accessible facility. If you are a person with a disability and require special assistance in order to participate in the meeting, please call (831) 763-8900 (TDD/TTY- 711) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those affected, please attend the meeting smoke and scent free.



**Workforce Development Board  
Career Services Committee  
Watsonville Career Center  
18 W. Beach St., Watsonville  
Wednesday, April 24, 2019, 3:00 p.m.**

18 W. Beach Street  
Watsonville, CA 95076  
(831) 763-8900  
[www.santacruzwb.com](http://www.santacruzwb.com)

**The Chair called the meeting to order at 3:05 p.m., and a quorum was established. Members, staff and guests introduced themselves.**

**Committee Members in Attendance**

De La Garza, MariaElena  
Destout, Elyse – Chair  
Moss, Denise  
Rodriguez, Annabelle

**Committee Members Absent**

Cuevas, Christina  
Gaukel-Forster, Mary  
Giraldo, Fernando  
Hartmann, Andy  
Liebetrau, LeNae

**Staff in Attendance**

Gazza, Laurel – WDB Administrative Aide  
Paz-Nethercutt, Sara – WDB Senior Analyst  
Stone, Andy – WDB Director

**Guests**

Delaney, Karen – Human Care Alliance, Volunteer Center  
Macias, Nohemi – Suenos, SCCOE  
Munoz, Beatriz – Suenos, SCCOE

**Subject: Public Comment**

MariaElena De La Garza announced the CAB/County of Santa Cruz partnership for Census 2020 and passed out flyers about staff hiring opportunities.

**Career Services Committee  
MEMBERS:**

Elyse Destout, Chair  
Photography by Elyse Destout

Andy Hartmann, Vice Chair  
IBEW Union, Local 234

Christina Cuevas, Program Director  
Community Foundation of Santa Cruz County

MariaElena De La Garza,  
Executive Director  
Community Action Board

Mary Gaukel Forster,  
Executive Director  
Your Future Is Our Business

Fernando Giraldo, Chief Probation Officer  
Santa Cruz County Probation Department

LeNae Liebetrau,  
Senior Vocational Rehabilitation Counselor  
Department of Rehabilitation

Denise Moss  
CTE/Cabrillo College

Annabelle Rodriguez  
GOAL/Cabrillo College

**DIRECTOR:**  
Andy Stone

**Subject: Approval of January 16, 2019 Meeting Minutes**

**Action:** It was moved to approve the January 16, 2019 meeting minutes.

<b>Status:</b>	Motion to approve:	Christina Cuevas
	Motion Seconded:	MariaElena De La Garza
	Abstention:	None
	Committee Action:	All in favor, motion passed

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**Subject: Service Providers' Activity Report**

SCCOE staff member Nohemi Macias gave a Suenos program update as of April 2019, which included current enrollment numbers (93), current total expenditures and numerous success stories of recent participants.

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**Subject: Consent Items:**

**C.1 Workforce Services Provider Report PY 18-19 Q2 Update**

Sara Paz-Nethercutt gave a brief overview of the Career Services contracts with Cabrillo College, Goodwill Central Coast, and Santa Cruz County COE, and recapped the reports outlining each contractor's financial, federal (if applicable) and contract performance.

**C.2 AJCC Hallmarks of Excellence Action Plan Update**

**C.3 WIOA Local Draft Monitoring Reports**

**C.4 AJCC Affiliate Certification Process/Timeline**

<b>Status:</b>	Motion to Approve Consent Items:	MariaElena De La Garza
	Motion Seconded:	Annabelle Rodriguez
	Abstention:	None
	Committee Action:	All in favor, motion passed

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**Presentation item:**

Karen Delaney, a representative of the Human Care Alliance Volunteer Center gave a presentation highlighting the wage inequity in Santa Cruz County, especially with non-profit workers. She stressed the need to advocate for better wages for the non-profit sector.

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**Subject: VI. Administration Items:**

**A.1 – WIOA Youth – Suenos Policies**

Sara Paz-Nethercutt reviewed proposed policy updates – including opening eligibility for Out-of-School (OSY) Youth to all of Santa Cruz County.

**Action:** It was moved to approve the WIOA Youth Operations Policies as drafted by WDB staff.

<b>Status:</b>	Motion to Approve:	Denise Moss
	Motion Seconded:	Annabelle Rodriguez
	Abstention:	None
	Committee Action:	All in favor, motion passed

**A.2 – Committee Metrics Review**

WDB Director Andy Stone gave the committee an opportunity to discuss and accept possible new or changed metrics that they would like to see outlined in future Career Services Committee agendas.

**Action:** It was moved to accept the proposed additions and changes to the Career Services Committee metrics, for future use.

<b>Status:</b>	Motion to Approve:	MariaElena De La Garza
	Motion Seconded:	Annabelle Rodriguez
	Abstention:	None
	Committee Action:	All in favor, motion passed

**A.3 – WIOA Career Center Operator PY 19/20**

WDB Director Andy Stone advised the committee that Eckerd Connects would not be renewing their WIOA contract, including the Career Center Operator modality, after June 30, 2019. He and Sara Paz-Nethercutt outlined the committee options and discussed next steps to portion out parts of Eckerd funding to other current contractors, to retain Career Center Operator services.

**Action:** It was moved to direct staff to move forward with securing a Career Center Operator and to submit a recommendation for the Executive Committee approval.

<b>Status:</b>	Motion to Approve:	MariaElena De La Garza
	Motion Seconded:	Annabelle Rodriguez
	Abstention:	None
	Committee Action:	All in favor, motion passed

#### **A.4 – WIOA Youth Program PY 19/20**

WDB Director Andy Stone and WDB Sr. Analyst Sara Paz-Nethercutt again noted the decision of Eckerd Connects not to renew its' WIOA contract for PY 19/20, and that the business services component of securing youth work experience sites is left vacant. Due to time constraints WDB staff recommends the \$25,000 WIOA Youth allocation used in the Eckerd Workforce Service for Business budget be allocated to the WIOA Youth contract for the Santa Cruz County Office of Education (SCCOE) Suenos program services. This increased their annual allocation to \$800,000 for PY 19/20.

**Action:** It was moved to increase the SCCOE allocation for PY 19/20 to \$800,000 and direct staff to ensure youth program design changes are WIOA compliant.

<b>Status:</b>	Motion to Approve:	Annabelle Rodriguez
	Motion Seconded:	MariaElena De La Garza
	Abstention:	None
	Committee Action:	All in favor, motion passed

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#### **Chairperson's Report –**

Chair Elyse Destout spoke of her experiences at the 2019 National Association of Workforce Boards (NAWB) Conference. She stated that she attended most of the youth based and work- based learning sessions and reiterated the need for support for youth to ensure programs stay on track.

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#### **VIII. Announcements/Information Sharing**

WDB Director Andy Stone announced that another Pre-Apprenticeship partnership meeting would be held in Castroville on May 6, 2019. He also notified the committee that WDB had received a Prison-to-Employment Grant of \$133,000 which can serve up to 17 participants.

Chair Elyse Destout notified committee members that Vice-Chair Andy Hartmann will be leaving the committee and the WDB board as of June 30, 2019 and encourage committee members to consider the role of Vice-Chair.

WDB Board staff member Laurel Gazza reminded the committee that after the upcoming PY 19/20 WDB Meeting Calendar approval at the May 29<sup>th</sup> WDB meeting, the

approved calendar and upcoming committee meeting locations and dates would be sent to board and committee members.

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**Meeting adjourned at 4:37 p.m.**

**Next Meeting:      Workforce Development Board Meeting  
Wednesday, May 29, 2019 @ 8:30 am  
Seacliff Room, at Seacliff Inn  
7500 Old Dominion Court  
Aptos, CA**

**Career Services Meeting  
Date and Location TBD**



☐ Action ☒ Consent ☒ Information ☐ Discussion

## C.1 Career Services Committee Metrics

<b>COMMITTEE:</b>	Career Services Committee	<b>MEETING DATE:</b>	July 24, 2019
<b>STAFF NAME:</b> Andy Stone, WDB Director; Katy Chevalier, ES Program Manager; Sara Paz-Nethercutt, Sr. Analyst			

### SUMMARY:

Reports outlining each workforce services contractor's financial, federal (if applicable), and contract performance are attached.

☒ Attachment(s)

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**SUGGESTED MOTION: (if applicable)**

<b>COMMITTEE DATE</b>	<b>COMMITTEE APPROVAL:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
<b>BOARD DATE</b>	<b>BOARD APPROVAL:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Other:

Youth - Budget v. Expenditures (Through 3/30/2019)

<b>SCCOE - Sueños</b>	<b>In-School</b>	<b>Out-of-School</b>	<b>Total</b>
<b>Budget</b>	<b>\$193,750</b>	<b>\$581,250</b>	<b>\$775,000</b>
<b>Invoiced Amount</b>	\$143,134.76	\$349,702.73	\$492,837.49
Balance	<b>\$50,615.24</b>	<b>\$231,547.27</b>	<b>\$282,162.51</b>
Percent Invoiced	<b>73.8%</b>	<b>60.1%</b>	<b>63.5%</b>

<b>Work Experience-Direct to Youth</b>	<b>In-School</b>	<b>Out-of-School</b>	<b>Total</b>
<b>Budget</b>	<b>\$33,831.12</b>	<b>101,493.36</b>	<b>\$135,324.48</b>
<b>Invoiced Amount</b>	<b>\$20,633.21</b>	<b>\$23,418.61</b>	<b>\$44,051.82</b>
Balance	<b>\$13,197.91</b>	<b>\$78,074.75</b>	<b>\$91,272.66</b>
Percent Invoiced	<b>60.9%</b>	<b>23%</b>	<b>32.5%</b>

Youth – Federal Performance Goals (Through 3/30/2019)

<b>Measure</b>	<b>Target Performance Level</b>	<b>Performance through 3<sup>rd</sup> Quarter</b>	<b>3<sup>rd</sup> QTR % of Target Achieved</b>	<b>Met 80% Target?</b>
<b>Education ,Training or Employment 2nd Qtr post exit</b>	65.4%	100%	152%	YES
<b>Education ,Training or Employment 4th Qtr post exit</b>	62.0%	81.3%	131%	YES
<b>Credential Rate</b>	53%	90.4%	170%	YES

Youth - Contract Objectives (Through 3/30/2019)

<b>SCCOE – Sueños Contract Objectives</b>	<b>Annual Plan</b>	<b>Q3 Target</b>	<b>Q3 Actual</b>	<b>% Annual Plan</b>
Cumulative Enrollments	150	96	67	45%
Youth Secondary diploma or equivalent	11	3	16	145%
Placement in unsubsidized employment or post-secondary education	60	40	58	97%
Credential Attainment (excludes secondary diploma or equivalent)	50	35	13	26%
Youth Retention in Employment, Education or Training	49	32	42	86%



Adult/Dislocated Worker - Budget v. Expenditures (Through 3/30/2019)

Goodwill Central Coast	WIOA Adult	WIOA DW	Total
<b>Budget</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$600,000</b>
<b>Invoiced Amount</b>	\$190,431.72	\$186,615.31	\$377,047.03
Balance	<b>\$109,568.28</b>	<b>\$113,384.69</b>	<b>\$222,952.97</b>
Percent Invoiced	<b>63.4%</b>	<b>62.2%</b>	<b>62.8%</b>

Adult – Federal Performance Goals (Through 3/30/2019)

Adult Measures	Target Performance Level	Performance through 3 <sup>rd</sup> Quarter	3 <sup>rd</sup> QTR % of Target Achieved	Met 80% Target?
Employment 2nd Q post exit	64%	88.6%	138%	YES
Employment 4th Q post exit	60.5%	82.5%	136%	YES
Median Earnings	\$5,200	\$9292	120%	YES
Credential Attainment Rate	53%	84.4%	159%	YES

Dislocated Worker - Federal Performance Goals (Through 3/30/2019)

DW Measures	Target Performance Level	Performance through 3 <sup>rd</sup> Quarter	3 <sup>rd</sup> QTR % of Target Achieved	Met 80% Target?
Employment 2nd Q post exit	68%	82.2%	120%	YES
Employment 4th Q post exit	65%	76.7%	118%	YES
Median Earnings	\$7,700	\$11,928	154%	YES
Credential Attainment Rate	57%	81.5%	142%	YES

Adult/Dislocated Worker - Contract Performance Outcomes (Through 3/30/2019)

Goodwill Central Coast Contract Objectives	Annual Plan		Actual		% Annual Plan	
	Adult	DW	Adult	DW	Adult	DW
New Training Enrollments	98	65	109	36	111%	55%
Successful Training Completions	54	51	43	23	79%	45%
Entered Employment	52	47	51	16	98%	34%

Cabrillo SRSN - Budget v. Expenditures Q3 (Through 3/30/2019)

<b>Cabrillo SRSN</b>	<b>WIOA Adult</b>	<b>WIOA DW</b>	<b>Total</b>
<b>Budget</b>	<b>\$37,500</b>	<b>\$37,500</b>	<b>\$75,000</b>
<b>Invoiced Amount</b>	\$27,474.11	\$27,205.90	\$54,680.01
<b>Balance</b>	<b>\$10,025.89</b>	<b>\$10,294.10</b>	<b>\$20,319.99</b>
<b>Percent Invoiced</b>	<b>73.2%</b>	<b>72.5%</b>	<b>72.9%</b>

Cabrillo SRSN - Contract Performance Objectives Q3 (Through 3/30/2019)

<b>Cabrillo SRSN Contract Outcomes</b>	<b>Annual Plan</b>		<b>Actual</b>		<b>% Annual Plan</b>	
	<b>Adult</b>	<b>DW</b>	<b>Adult</b>	<b>DW</b>	<b>Adult</b>	<b>DW</b>
New Training Enrollments	21	16	34	16	161%	100%
Successful Training Completions	9	9	6	5	66.7%	55.5%



☒Action ☒Consent ☐Information ☐Discussion

## C.2 Hallmarks of Excellence Plans

<b>COMMITTEE:</b>	Career Services Committee	<b>MEETING DATE:</b>	July 24, 2019
<b>STAFF NAME:</b> Andy Stone, WDB Director; Sara Paz-Nethercutt, Sr. Analyst			

### SUMMARY:

On September 11, 2018, the WDB approved the Hallmarks of Excellence Assessment and Certification Action Plan for the Comprehensive AJCC. Using the criteria and procedures established by the State Board, the independent and objective assessment will be conducted every three (3) years and will be due again to the State in 2021. Comprehensive AJCC rankings are listed in the attached chart.

Currently, our local area has not attained the Hallmarks of Excellence Comprehensive AJCC certification and a recommendation was approved to have the local area focus on the areas underlined above to improve and attain a satisfactory ranking. The action plans (provided in the link here: <https://bit.ly/2Y3Hvww>) represent the completed PY 2018-19 plan and the new PY 19/20 plan for your committee review.

With State Directive WSD18-11, dated March 14, 2019, local areas were required to conduct the certification process and assessment of the affiliate and specialized AJCC sites. The complete Hallmarks Assessments and an action plan for each site are attached. Also included in the chart are the the complete ranking list for each site.

This certification process was submitted by the deadline of June 30, 2019 and will only be in effect for two (2) years in order to align with the comprehensive AJCC certification due in 2021.

☒Attachment(s)

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### **SUGGESTED MOTION: (if applicable)**

I move to direct WDB staff to continue working on approval steps of the Memorandum of Understanding and submit to Executive Committee for final authorization by WDB Chair to sign the MOU on behalf of the Board.

<b>COMMITTEE DATE</b>	<b>COMMITTEE APPROVAL:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
<b>BOARD DATE</b>	<b>BOARD APPROVAL:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Other:

## C.2 Attachment 1

### Comprehensive AJCC Rankings

	Comp AJCC@ 18WB	Affiliate @Capitola	Specialized @Suenos
1. Physical Location	4	3	4
2. Universal Access	2	4	4
3. Partnerships	3	3	5
4. Customer-centered services	2	3	4
5. Targeted regional sectors & pathways/ skill development	2	3	4
6. Business services/Industry and Labor	4	3	5
7. Cross-trained staff	3	3	4
8. Data driven continuous improvements	3	3	5



## C.3 WIOA Partner MOU

<b>COMMITTEE:</b>	Career Services Committee	<b>MEETING DATE:</b>	July 24, 2019
<b>STAFF NAME:</b> Andy Stone, WDB Director; Sara Paz-Nethercutt, Sr. Analyst			

### SUMMARY:

#### Background

As you may recall, under the Workforce Innovation and Opportunity Act (WIOA), local boards with the agreement of the chief elected official, are required to develop and enter into a Memorandum of Understanding (MOU) between the local board and one-stop core required partners. At its June 8, 2016 meeting, the Workforce Development Board granted the chair permission to sign the MOU as required under the Act. In September 2017, the mandated partners added a cost sharing agreement to that MOU. Under EDD guidance Directive WSD, 16-22, June 14, 2017, this same methodology was applied to the affiliate AJCC site at the Capitola Employment Development Department.

#### Update:

On April 30, 2019, Employment Development Department (EDD) Workforce Services issued a directive (WSD18-12) requiring all the MOUs now be consolidated. The initial MOU needs to be updated every three (3) years and WDB staff have, with mandated partner collaboration, completed a review and attached the consolidated MOU for this committee.

WDB staff have submitted a draft version to the state as required by the directive deadline of June 30, 2019. Final signed version will be submitted no later than September 30, 2019. Next steps include a review by County Counsel and Risk Management before ultimately being signed by mandated partners.

The consolidated MOU can be found here: <https://bit.ly/2XX5C00>

☒ Attachment(s)

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### **SUGGESTED MOTION: (if applicable)**

I move to direct WDB staff to continue working on approval steps of the Memorandum of Understanding and submit to Executive Committee for final authorization by WDB Chair to sign the MOU on behalf of the Board.

<b>COMMITTEE DATE</b>	<b>COMMITTEE APPROVAL:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
<b>BOARD DATE</b>	<b>BOARD APPROVAL:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Other:

**Workforce Development Board  
Guest Presenter  
July 24, 2019**

**P.1 Financial Literacy Program Services**

**Karina Valdez**

*Prosperity Planner*

Goodwill Central Coast



Karina provides one-on-one coaching and financial literacy workshops throughout the community in budgeting, improving credit scores, building savings, basic banking, and gathering assets. Karina helped develop and facilitates the Active Referral Network meetings in Santa Cruz County every other month.

Prior to joining Goodwill Central Coast, she was a Personal Banker/Loan Officer assisting regular and business clients with all deposit accounts. As a loan officer she processed 1<sup>st</sup> and 2<sup>nd</sup> mortgages, personal/business loans, and credit applications. She also provided basic banking workshops and coordinated retirement and life insurance seminars.

Karina is a certified John C. Maxwell Leadership Coach.



☒Action ☐Consent ☐Information ☒Discussion

## A.1 One-Stop Operator Procurement PY 2019-20

<b>COMMITTEE:</b>	Career Center Committee	<b>MEETING DATE:</b>	July 24, 2019
<b>STAFF NAME:</b> Andy Stone, WDB Director; Lacie Gray, Sr. Analyst			

### SUMMARY:

Eckerd Connects, the vendor selected through a competitive process to provide One-Stop Operator services for 2018-19, determined that continuing to provide services for 2019-20 was not feasible. In order to have a new One-Stop Operator in place by July 1, 2019, as required in keeping with the Employment Development Department Directive WSD16-14, the Workforce Development Board (WDB) staff implemented a procurement process outlined below. The Workforce Development Board approved this process as its May 29, 2019, meeting.

Due to the timing of the announcement from Eckerd Connects and the beginning of the fiscal year (July 1, 2019), this item was submitted for approval directly to the WDB before going to any committee. WDB staff asked for permission from the WDB, and was granted, to contract with the competitively selected provider, put the purchase order contract in place for services to be ready on July 1, 2019, and to bring the item back for formal approval of the selected provided at the WDB's September 25, 2019, meeting.

The procurement for \$75,000 was released May 15, 2019, and responses/bids were due May 31, 2019. One response was received from Winter Works LLC. The bid was considered responsive and an agreement was negotiated. The purchase order was executed, and services began, on July 1, 2019. No gap in service was experienced.

The procurement will return for final approval to the WDB at its September 25, 2019, meeting.

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☐Attachment(s)

### SUGGESTED MOTION: (if applicable)

Approve the procurement and selection of the One Stop Operator retroactively as the timeline to have the service in place did not allow for this information to come before the Career Center Committee prior to the beginning of services. Forward the Career Center's approval to the Executive Committee and WDB at their next meetings.

<b>COMMITTEE DATE</b>	<b>COMMITTEE APPROVAL:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
<b>BOARD DATE</b> 05/29/19	<b>BOARD APPROVAL:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Other:



## A.2 AB 1111 Grant Opportunity

<b>COMMITTEE:</b>	Career Services Committee	<b>MEETING DATE:</b>	July 24, 2019
<b>STAFF NAME:</b> Andy Stone, WDB Director			

### SUMMARY:

The California Workforce Development Board (CWDB) has announced the availability of approximately \$11,000,000 in state general funds to coordinate and align services provided by community-based organizations (CBOs) with Local Workforce Development Boards for individuals who face the greatest barriers to employment in California.

In October 2017, the California Legislature approved Assembly Bill (AB) 1111, Removing Barriers to Employment Act (Statutes 2017, chapter 824), which established the Breaking Barriers to Employment Initiative to be administered by the CWDB. In July 2018, the California Legislature approved Senate Bill (SB) 856 (Budget and Fiscal Review, Stats. 2018, ch. 30), which appropriated \$15 million in state general funds to the Removing Barriers to Employment Act.

The CWDB is seeking to fund applications from eligible applicants to provide individuals with barriers to employment the services they need to enter, participate in, and complete broader workforce preparation, training and education programs. You can find the Request for Applications and required supporting forms on the CWDB website here: <https://cwdb.ca.gov/initiatives/ab1111/>

☐ Attachment(s)

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### SUGGESTED MOTION: (if applicable)

<b>COMMITTEE DATE</b>	<b>COMMITTEE APPROVAL:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
<b>BOARD DATE</b>	<b>BOARD APPROVAL:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Other: