



**Workforce Development Board
Career Services Committee
Watsonville Career Center
18 W. Beach St., Watsonville
Wednesday, July 25, 2018, 3:00 p.m.**

18 W. Beach Street
Watsonville, CA 95076
(831) 763-8900
www.santacruzwb.com

The Chair called the meeting to order at 3:07 p.m., and a quorum was established. Members, staff and guests introduced themselves.

Committee Members in Attendance

Cuevas, Christina
De La Garza, MariaElena
Destout, Elyse – Chair
Giraldo, Fernando
Hartmann, Andy – Vice Chair
Howes, James

Committee Members Absent

Gaukel-Forster, Mary
Liebetrau, LeNae

Staff in Attendance

Chevalier, Katy – Program Manager WTW
Gazza, Laurel – WDB Administrative Aide
Paz-Nethercutt, Sara – WDB Senior Analyst
Stone, Andy – WDB Director

Guests

Chambers, Jill – Dept. of Rehabilitation
Kelly, Ginaia – Goodwill Central Coast
Macias, Nohemi - SCCOE-Sueños
Moore, Kimberly – California Conservation Corps
Moss, Denise – Cabrillo College
Paynter, Michael – SCCOE–Sueños
Rodriguez, Annabelle – GOAL, Cabrillo College
Rodriguez, Diana – Dept. of Rehabilitation
Wohlgemuth, Janet – California Conservation Corps

Subject: Public Comment

Denise Moss of Cabrillo College and Annabelle Rodriguez of CET made announcements regarding their upcoming programs and Fernando Giraldo mentioned the September opening of the Probation Resource Center.

Career Services Committee MEMBERS:

Elyse Destout, Chair
Photography by Elyse Destout
Andy Hartmann, Vice Chair
IBEW Union, Local 234

Christina Cuevas, Program Director
Community Foundation of Santa Cruz County

MariaElena De La Garza,
Executive Director
Community Action Board

Mary Gaukel Forster,
Executive Director
Your Future Is Our Business

Fernando Giraldo, Chief Probation Officer
Santa Cruz County Probation Department

James Howes, Assistant Director
Regional Occupational Program
Santa Cruz County Office of Education

LeNae Liebetrau,
Senior Vocational Rehabilitation Counselor
Department of Rehabilitation

DIRECTOR:
Andy Stone

Subject: Approval of April 25, 2018 Meeting Minutes

This item was tabled to the September 26, 2018 meeting, present members Christina Cuevas, MariaElena De La Garza, Fernando Giraldo, and Andy Hartmann had to abstain, as they were not present for 4/25/18 meeting; thus leaving not enough members eligible to vote.

Action: Item tabled to September 26, 2018 meeting

Subject: Service Providers' Activity Report

Suenos members Nohemi Macias and Michael Paynter gave a Suenos program status recap for PY 17/18 year, which included enrollment figures, challenges faced, such as accommodating transportation for Davenport youth, and gave a success story. They also stated their goals for enrollment for the PY 18/19.

Ginaia Kelly from Goodwill Central Coast gave a Power Point presentation on their overall program services, and stated that they had overachieved their goals for PY 17-18 with 135 enrollments. She gave a brief overview of popular career paths, average wages, outreach/recruitment, new technology and increased goals for PY 18-19. She also shared a success story involving a formerly homeless veteran participant.

Subject: Consent Items:

C.1 Career Service Provider Financial Performance and Participant Report for Q3 PY 17/18

Sara Paz-Nethercutt gave a brief overview of the Career Services contracts with Cabrillo College, Goodwill Central Coast, and Santa Cruz County COE, and recapped the reports outlining each contractor's financial, federal (if applicable) and contract performance.

C.2 Memorandum of Understanding Phase II – Affiliate Sites

This C.2 item was removed from agenda until further notice, and was not discussed.

Status:	Motion to Approve Consent Item C1:	Christina Cuevas
	Motion Seconded:	MariaElena De La Garza
	Abstention:	None
	Committee Action:	All in favor, motion passed

Presentation item:

Diana Rodriguez, Student Services Counselor, and Jill Chambers with the Department of Rehabilitation explained their Youth Internship Program, and its requirements, and fielded questions from the committee members.

Subject: VI. Administration Items:

A.1 – AJCC Certification and Hallmarks of Excellence

Sara Paz-Nethercutt gave a report on the AJCC Certification process and an overview of the action plan, which included the timeline when certifying AJCCs, and noted that the AJCC Hallmarks of Excellence certification is intended to ensure that our AJCC is in compliance with key WIOA statutory and regulatory requirements.

Action: It was moved to approved the AJCC Hallmarks of Excellence action plan as outlined by WDB staff, and direct staff to implement said actions and report back to committee regularly on status.

Status:	Motion to Approve:	MariaElena De La Garza
	Motion Seconded:	Andy Hartmann
	Abstention:	None
	Committee Action:	All in favor, motion passed

A.2 – Workforce Development Report

WDB Director Andy Stone recapping the Santa Cruz County Industry, Economic & Workforce Development Report, which was presented at the May 30, 2018 full board meeting. The report included key findings such as job growth status, concentration of low wage-low skill work, job prospects, costs of living, and career pathways.

Action: It was moved to accept the Santa Cruz County Industry, Economic & Workforce Development Report.

Status:	Motion to Approve:	Andy Hartmann
	Motion Seconded:	Jim Howes
	Abstention:	None
	Committee Action:	All in favor, motion passed

A.3 – Committee Member Recruitment

WDB Director Andy Stone spoke to committee members about the need to recruit new members, due to recent retirements. Guests present from California Conservation Corps, Kimberly Moore, and Janet Wohlgemuth mentioned the retirement of their Director, Career Services Committee member Brenda Burks-Herrmann, and that they hoped a new Director would be in place by December 2018. Kimberly Moore expressed her desire to see more government sector representation on the committee, and Chair Elyse Destout mentioned possible representation from the first responder sector.

Action: It was moved to accept the Committee Member Recruitment update.

Status:	Motion to Approve:	Andy Hartmann
	Motion Seconded:	Fernando Giraldo
	Abstention:	None
	Committee Action:	All in favor, motion passed

A.4 – Apprenticeship Preparation Program (informational item)

Katy Chevalier, Program Manager for Santa Cruz County Welfare to Work and/to Andy Hartmann who gave an overview of the requirements of the Tri-County Apprenticeship Preparation Program, and how participants could complete a Building Trades apprenticeship program.

Action: None taken, informational item only.

Chairperson’s Report –

Chair Elyse Destout mentioned she was working with Vice Chair Andy Hartmann on the Diamond Tech Internship, and that they were looking for volunteers.

VIII. Announcements/Information Sharing

Meeting adjourned at 4:58 p.m.

**Next Meeting: Workforce Development Board Meeting
Wednesday, September 19, 2018 @ 8:30 am
Seacliff Room, at Seacliff Inn
7500 Old Dominion Court
Aptos, CA**

**Career Services Meeting
Wednesday, September 26, 2018
Watsonville Career Center, Rooms 2 and 3
18 W. Beach Street
Watsonville, CA**