



**Workforce Development Board  
Full Board Meeting  
Best Western Seacliff Inn  
7500 Old Dominican Ct., Aptos  
Wednesday, September 11, 2019 8:30 a.m.**

18 W. Beach Street  
Watsonville, CA 95076  
(831) 763-8900  
[www.santacruzwb.com](http://www.santacruzwb.com)

**Chair Carol Siegel called the meeting to order at 8:45 a.m., when a quorum of 12 members were present. Members, staff and guests introduced themselves.**

**Board Members in Attendance**

Ayyad, Alia  
De La Garza, MariaElena  
Delk, Marshall  
Hebard, Sean  
Herrera-Mansir, Carmen  
Livingstone, Todd  
Mason, Barbara  
Miller, Chris  
Orona, Elisa  
Root, Bryce  
Siegel, Carol  
Vereker, Dustin

**Board Members Absent**

Berry-Wahrer, Diane  
Borges, Katie  
Cuevas, Christina  
Destout, Elyse  
Duckworth, Yuko  
Elliott, Candice  
Hodges, Mark  
Morse, Rob  
Rodriguez, Francisco  
Roth, Shaz  
Schaller, Glen

**MEMBERS:**

Carol Siegel, Chair  
Santa Cruz Seaside Company

Rob Morse, Vice Chair  
Pacific Gas and Electric Company

Alia Ayyad, Director  
Center for Employment Training

Diane Berry-Wahrer, Supervisor  
California Department of Rehabilitation

Katie Borges, Director of Human Resources  
Palo Alto Medical Foundation

Christina Cuevas, Program Director  
Community Foundation of Santa Cruz County

MariaElena De La Garza  
Executive Director  
Community Action Board

Marshall Delk, Vice President  
Santa Cruz County Bank

Elyse Destout, Owner  
Photography by Elyse Destout

Yuko Duckworth  
Employment Program Manager  
Employment Development Department

Candice Elliott, Principal Consultant  
Fortress and Flourish

Andy Hartmann, Business Manager/  
Financial Secretary  
IBEW Union, Local 234

Sean Hebard  
Carpenters Local 505

Herrera-Mansir, Carmen  
El Pajaro CDC

Mark Hodges, Director,  
Regional Occupational Program  
Santa Cruz County Office of Education

Todd Livingstone, Assistant Director  
Career and Technical Education  
Watsonville/Aptos Adult Education

Barbara Mason,  
Economic Development Coordinator  
Santa Cruz County Economic Development

Miller, Chris, President  
ScratchSpace, Inc.

Orona, Elisa, Executive Director  
SC Health Improvement Partnership

Francisco Rodriguez, President  
PVFT Union, Local 1936

Bryce Root, Founder  
The Root Group

Shaz Roth, President/CEO  
Pajaro Valley Chamber of Commerce  
and Agriculture

Glen Schaller, Political Coordinator  
Monterey Bay Central Labor Council, AFL-CIO

Dustin Vereker, Chief Beer Ambassador  
Discretion Brewing Co.

**DIRECTOR:**  
Andy Stone

### **Staff in Attendance**

Barr, Belinda – WDB Business Services Manager  
Chevalier, Katy – EBSD Program Manager  
Gazza, Laurel – WDB Administrative Aide  
Gray, Lacie – WDB Sr. Analyst  
Paz-Nethercutt, Sara – WDB Sr. Analyst  
Stone, Andy - WDB Director

### **Guests**

Grabiell, Eric – Cabrillo College  
Macias, Nohemi – SCCOE, Suenos  
Moskalyk, Andriy – EDD  
Munoz, Beatriz - SCCOE  
Oropezo, Terri – Cabrillo College  
Petersen, Kimberly – HSD  
Rodriguez, Annabelle - GOAL, Cabrillo College  
Winter, Amanda – Career Center Operator

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### **Subject: II. Public Comment**

There was no comment from the public, however board member Carmen Herrera-Mansir mentioned El Pajaro CDC's upcoming Tacos and Tapas event.

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### **Subject: III. Approval of Consent Agenda**

- C.1 – Approval of May 29, 2019 Meeting Minutes**
- C.2 – Data Dashboard**
- C.3 – AJCC Hallmarks of Excellence Assessments/Action Plans**
- C.4 – WIOA Local Area Memorandum of Understanding**
- C.5 – Eligible Training Provider List (ETPL) draft monitoring report**
- C.6 – ETPL Annual Report**
- C.7 – Contractor Activity Report**
- C.8 – Incumbent Worker Training Policy**
- C.9 – CEDS Plan Update**
- C.10 – WIOA Career Center Operator PY 19/20**

**Discussion:** Brief comments were made by various board members regarding status of unspent budget allocations. Board member Marshall Delk inquired about item C.6, regarding an expenditure amount for one participant, in which he asked for email clarification, following staff research.

**Action:** It was moved to approve the Consent Agenda

**Status:** Motion to Approve: Marshall Delk

Motion Seconded: Dustin Vereker  
Abstentions: Alia Ayyad  
Committee Action: All in favor, minus noted abstention, motion passed

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#### **IV. Presentation:**

Future of Working and Learning – Dr. Parminder K. Jassal

#### **Subject: V. Administration items:**

##### **A.1 Strategic Plan Report**

##### **A.2 WDB Member Recruitment Update**

At 10:15 am., board members Bryce Root and Dustin Vereker had to leave for prior commitments, thus leaving the meeting without a quorum, as only 10 members were present going forward. Administration items A.1 and A.2 could not be discussed or voted on.

**Action:** No action was taken on Administration items, as no quorum present at that time.

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**Meeting adjourned at 10:15 a.m.**

**Next Meeting: Executive Committee Meeting  
Wednesday, November 13, 2019 @ 8:30 a.m.  
Seson House, Cabrillo College  
6500 Soquel Drive,  
Aptos, CA 95003**

**Workforce Development Board  
Thursday, December 5, 2019 @ 8:30 a.m.  
Best Western Seacliff Inn  
7500 Old Dominican Ct.  
Aptos, CA 95003**