



**Workforce Development Board  
Career Services Committee  
Watsonville Career Center  
18 W. Beach St., Watsonville  
Wednesday, April 24, 2019, 3:00 p.m.**

18 W. Beach Street  
Watsonville, CA 95076  
(831) 763-8900  
[www.santacruzwb.com](http://www.santacruzwb.com)

**The Chair called the meeting to order at 3:05 p.m., and a quorum was established. Members, staff and guests introduced themselves.**

**Committee Members in Attendance**

De La Garza, MariaElena  
Destout, Elyse – Chair  
Moss, Denise  
Rodriguez, Annabelle

**Committee Members Absent**

Cuevas, Christina  
Gaukel-Forster, Mary  
Giraldo, Fernando  
Hartmann, Andy  
Liebetrau, LeNae

**Staff in Attendance**

Gazza, Laurel – WDB Administrative Aide  
Paz-Nethercutt, Sara – WDB Senior Analyst  
Stone, Andy – WDB Director

**Guests**

Delaney, Karen – Human Care Alliance, Volunteer Center  
Macias, Nohemi – Suenos, SCCOE  
Munoz, Beatriz – Suenos, SCCOE

**Subject: Public Comment**

MariaElena De La Garza announced the CAB/County of Santa Cruz partnership for Census 2020 and passed out flyers about staff hiring opportunities.

**Career Services Committee MEMBERS:**

Elyse Destout, Chair  
Photography by Elyse Destout

Andy Hartmann, Vice Chair  
IBEW Union, Local 234

Christina Cuevas, Program Director  
Community Foundation of Santa Cruz County

MariaElena De La Garza,  
Executive Director  
Community Action Board

Mary Gaukel Forster,  
Executive Director  
Your Future Is Our Business

Fernando Giraldo, Chief Probation Officer  
Santa Cruz County Probation Department

LeNae Liebetrau,  
Senior Vocational Rehabilitation Counselor  
Department of Rehabilitation

Denise Moss  
CTE/Cabrillo College

Annabelle Rodriguez  
GOAL/Cabrillo College

DIRECTOR:  
Andy Stone

**Subject: Approval of January 16, 2019 Meeting Minutes**

**Action:** It was moved to approve the January 16, 2019 meeting minutes.

<b>Status:</b>	Motion to approve:	Christina Cuevas
	Motion Seconded:	MariaElena De La Garza
	Abstention:	None
	Committee Action:	All in favor, motion passed

---

**Subject: Service Providers' Activity Report**

SCCOE staff member Nohemi Macias gave a Suenos program update as of April 2019, which included current enrollment numbers (93), current total expenditures and numerous success stories of recent participants.

---

**Subject: Consent Items:**

**C.1 Workforce Services Provider Report PY 18-19 Q2 Update**

Sara Paz-Nethercutt gave a brief overview of the Career Services contracts with Cabrillo College, Goodwill Central Coast, and Santa Cruz County COE, and recapped the reports outlining each contractor's financial, federal (if applicable) and contract performance.

**C.2 AJCC Hallmarks of Excellence Action Plan Update**

**C.3 WIOA Local Draft Monitoring Reports**

**C.4 AJCC Affiliate Certification Process/Timeline**

<b>Status:</b>	Motion to Approve Consent Items:	MariaElena De La Garza
	Motion Seconded:	Annabelle Rodriguez
	Abstention:	None
	Committee Action:	All in favor, motion passed

---

**Presentation item:**

Karen Delaney, a representative of the Human Care Alliance Volunteer Center gave a presentation highlighting the wage inequity in Santa Cruz County, especially with non-profit workers. She stressed the need to advocate for better wages for the non-profit sector.

---

**Subject: VI. Administration Items:**

**A.1 – WIOA Youth – Suenos Policies**

Sara Paz-Nethercutt reviewed proposed policy updates – including opening eligibility for Out-of-School (OSY) Youth to all of Santa Cruz County.

**Action:** It was moved to approve the WIOA Youth Operations Policies as drafted by WDB staff.

<b>Status:</b>	Motion to Approve:	Denise Moss
	Motion Seconded:	Annabelle Rodriguez
	Abstention:	None
	Committee Action:	All in favor, motion passed

**A.2 – Committee Metrics Review**

WDB Director Andy Stone gave the committee an opportunity to discuss and accept possible new or changed metrics that they would like to see outlined in future Career Services Committee agendas.

**Action:** It was moved to accept the proposed additions and changes to the Career Services Committee metrics, for future use.

<b>Status:</b>	Motion to Approve:	MariaElena De La Garza
	Motion Seconded:	Annabelle Rodriguez
	Abstention:	None
	Committee Action:	All in favor, motion passed

**A.3 – WIOA Career Center Operator PY 19/20**

WDB Director Andy Stone advised the committee that Eckerd Connects would not be renewing their WIOA contract, including the Career Center Operator modality, after June 30, 2019. He and Sara Paz-Nethercutt outlined the committee options and discussed next steps to portion out parts of Eckerd funding to other current contractors, to retain Career Center Operator services.

**Action:** It was moved to direct staff to move forward with securing a Career Center Operator and to submit a recommendation for the Executive Committee approval.

<b>Status:</b>	Motion to Approve:	MariaElena De La Garza
	Motion Seconded:	Annabelle Rodriguez
	Abstention:	None
	Committee Action:	All in favor, motion passed

#### **A.4 – WIOA Youth Program PY 19/20**

WDB Director Andy Stone and WDB Sr. Analyst Sara Paz-Nethercutt again noted the decision of Eckerd Connects not to renew its' WIOA contract for PY 19/20, and that the business services component of securing youth work experience sites is left vacant. Due to time constraints WDB staff recommends the \$25,000 WIOA Youth allocation used in the Eckerd Workforce Service for Business budget be allocated to the WIOA Youth contract for the Santa Cruz County Office of Education (SCCOE) Suenos program services. This increased their annual allocation to \$800,000 for PY 19/20.

**Action:** It was moved to increase the SCCOE allocation for PY 19/20 to \$800,000 and direct staff to ensure youth program design changes are WIOA compliant.

<b>Status:</b>	Motion to Approve:	Annabelle Rodriguez
	Motion Seconded:	MariaElena De La Garza
	Abstention:	None
	Committee Action:	All in favor, motion passed

---

#### **Chairperson's Report –**

Chair Elyse Destout spoke of her experiences at the 2019 National Association of Workforce Boards (NAWB) Conference. She stated that she attended most of the youth based and work- based learning sessions and reiterated the need for support for youth to ensure programs stay on track.

---

#### **VIII. Announcements/Information Sharing**

WDB Director Andy Stone announced that another Pre-Apprenticeship partnership meeting would be held in Castroville on May 6, 2019. He also notified the committee that WDB had received a Prison-to-Employment Grant of \$133,000 which can serve up to 17 participants.

Chair Elyse Destout notified committee members that Vice-Chair Andy Hartmann will be leaving the committee and the WDB board as of June 30, 2019 and encourage committee members to consider the role of Vice-Chair.

WDB Board staff member Laurel Gazza reminded the committee that after the upcoming PY 19/20 WDB Meeting Calendar approval at the May 29<sup>th</sup> WDB meeting, the approved calendar and upcoming committee meeting locations and dates would be sent to board and committee members.

---

---

**Meeting adjourned at 4:37 p.m.**

**Next Meeting:      Workforce Development Board Meeting  
Wednesday, May 29, 2019 @ 8:30 am  
Seacliff Room, at Seacliff Inn  
7500 Old Dominion Court  
Aptos, CA**

**Career Services Meeting  
Date and Location TBD**