



**Workforce Development Board
Career Services Committee
Watsonville Career Center,
Wednesday, April 21, 2021, 3:00 p.m.**

18 W. Beach Street
Watsonville, CA 95076
(831) 763-8900
www.santacruzwb.com

NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice. A public meeting room was made available for this meeting, but all participants chose to attend virtually, via Microsoft Teams.

The Chair, Elyse Destout called the meeting to order at 3:01 p.m., and a quorum was virtually established. Guests introduced themselves.

Committee Members in Attendance

Alia Ayyad
Christina Cuevas
Elyse Destout - Chair
Burr Guthrie
LeNae Liebetrau
Malina Long
Denise Moss – Vice Chair
Annabelle Rodriguez

Committee Members Absent

MariaElena De La Garza
Fernando Giraldo
Henry Michel

Staff in Attendance

Katy Chevalier – EBSD Program Manager
Laurel Gazza – WDB Administrative Aide
Josie Montes – WTW Analyst
Sara Paz-Nethercutt – WDB Senior Analyst
Kimberly Petersen – EBSD Director
Adam Spickler – CCU Analyst
Andy Stone – WDB Director
Marcy Villalobos – WDB Office Assistant

Guests

Carmen Herrera-Mansir
Margaret Ingraham
Shelby Mason
Rosey Mendez
Bea Munoz
Maria Rodriguez
Amanda Winter

**Career Services Committee
MEMBERS:**

Elyse Destout, Chair
Photography by Elyse Destout

Denise Moss, Vice Chair
Cabrillo College

Alia Ayyad
Center for Employment Training

Christina Cuevas, Trustee
Cabrillo College

MariaElena De La Garza,
Executive Director
Community Action Board

Burr Guthrie,
Watsonville/Aptos/Santa Cruz Adult Ed.

Malina Long,
Executive Director
Your Future Is Our Business

Fernando Giraldo, Chief Probation Officer
Santa Cruz County Probation Department

LeNae Liebetrau,
Senior Vocational Rehabilitation Counselor
Department of Rehabilitation

Henry Michel,
Santa Cruz County Office of Education

Annabelle Rodriguez
GOAL/Cabrillo College

DIRECTOR:
Andy Stone

Subject: Public Comment

There were no public comments.

Subject: Service Providers' Activity Report

Representatives from COE-Suenos, Goodwill Central Coast, Watsonville Career Center, and Community Action Board gave current updates on their respective programs/locations, including enrollment/completion statistics, referrals. Cabrillo College did not have a representative present.

Subject: Consent Items:

- C.1 Approval of the January 13, 2021 Meeting Minutes**
- C.2 Contractor Activity Reports (thru Q2 PY 20/21)**
- C.3 WIOA Contract Monitoring: CCops, GCC, SBDC**
- C.4 AJCC Hallmarks of Excellence Action Plans**
- ~~C.5 Re-contracting PY 21/22 WIOA Services~~**

Action: It was moved to approve the Consent Agenda, except for item C.5 which was retracted per WDB staff recommendation.

Status:	Motion to Approve Consent Items:	Christina Cuevas
	Motion Seconded:	Malina Long
	Abstention:	None
	Committee Action:	All in favor, motion passed, as amended with the noted retraction of item C.5

Presentation item:

Shelby Mason from Goodwill Central Coast and Margaret Ingraham, of Santa Cruz County Parks gave a presentation on the Fire Impact Recovery Efforts (FIRE) after the 2020 August wildfires.

Subject: Administration Items:

A.1 – WDB Staff Updates

WDB Director Andy Stone and WDB staff gave updates on current duties involving fiscal/procurement monitoring, WIOA-CWES Co-enrollment Staff Training Event, Lean Community of Champions, CalWORKS Triple P workshops, SB1 High Road Construction Careers Pre-Apprenticeships, and Prison to Employment Grant Services.

Action: No action taken, informational item only.

Subject: Administration Items:

A.2 – AJCC Certification

WDB Director Andy Stone and WDB Sr. Analyst Sara Paz-Nethercutt recapped the process of the AJCC Certification and the evaluation of the local comprehensive AJCC site at the Watsonville Career Center and the two levels of certification. The certification process will take effect January 1, 2022.

Action: It was moved to approve the AJCC certification process as outlined by WDB staff and to request the authorization of the WDB Chair to sign the AJCC Certification Matrix for the Baseline Criteria.

Status:	Motion to Approve:	Denise Moss
	Motion Seconded:	LeNae Liebetrau
	Abstention:	None
	Committee Action:	All in favor, motion passed

Subject: Administration Items:

A.3 – SB1 Apprenticeships

WDB Director Andy Stone notified the committee that the SB1 grant proposal was selected for funding from the state, and that Santa Cruz County, as a partner agency with Monterey County, will receive \$5000 for additional staff costs related to program activities. The Contract between Santa Cruz and Monterey Counties was approved by the Board of Supervisors on April 13, 2021.

Action: No action taken, information item only.

Chairperson's Report – No report given.

VII. Announcements/Information Sharing

There were no announcements.

Meeting adjourned at 4:06 p.m.

**Next Meeting: Workforce Development Board Meeting
Wednesday, May 26, 2021 @ 8:30 am
TBD**

Career Services Meeting
TBD